

ANNUAL PHRF RESEARCH DAY 2021 Key Dates & Abstract Guidelines

DEADLINE for Abstract Submission: Friday, October 1, 2021*
Selected Abstracts and Winners Informed: Monday, November 1, 2021
Virtual Research Day Winners' Presentations & Awards: Wednesday, December 1, 2021
Virtual Presentations of Honorable Mentions: December 2021 – January 2022

***NO ABSTRACTS WILL BE ACCEPTED AFTER THE ABOVE DEADLINES OR WITH ANY MISSING SECTIONS. NO EXCEPTIONS.**

ALL ABSTRACTS MUST BE SUBMITTED USING THE TEMPLATE PROVIDED.

PRESENTATIONS WILL BE VIRTUAL TO ALLOW FOR SOCIAL DISTANCING
PRESENTATIONS ARE ONLY REQUIRED BY THE WINNERS AND HONORABLE MENTIONS

The following are guidelines to assist physicians in submitting abstracts and preparing to participate in the event.

ELIGIBILITY: All PAGNY CLINICIANS.

STUDENTS, RESIDENTS, and FELLOWS are eligible if working with a PAGNY CLINICIAN.

REQUIRED SECTIONS FOR RESEARCH SUBMISSIONS:

INFORMATION PAGE:

1. Title
2. Author(s)
3. Institution(s)
4. Contact Information
5. IRB Information
6. Notes (if any)

ABSTRACT PAPER:

1. Introduction/Background
2. Objective/Hypothesis
3. Methods: Study Design, Data Collection, Sample Size, Statistical Methods, etc.
4. Results
5. Discussion
6. Conclusion
7. References
8. Tables (if any)

SELECTION PROCESS:

- All abstract submissions will be scored by a team of judges.

- Each abstract will be reviewed by two judges on the panel.
- All selected abstracts will be announced and included in a compendium entitled "Research at PAGNY 2021," which will be published online on December 2021.
- On November 1, the top three winning abstracts will be announced and the oral presentation guidelines will be sent. Each winner will be asked to do a 10-minute virtual presentation for the PHRF Annual Research and Awards Day, 5 - 6 PM, December 1.
- Researchers awarded Honorable Mentions will present their work virtually, December 2021 - January 2022. Presentation guidelines will be sent to winners on November 1.

ABSTRACT FORMAT:
PAGNY TEMPLATE IS ATTACHED.
Abstracts with any missing sections will not be accepted.

1. Maximum 2 pages of narrative, excluding cover page, tables and figures, and references.
2. Must include required sections. Please refer to Research Submission section (on left).
3. Submitting authors should obtain all required approvals from the institution(s), IRB, and all contributing authors.

4. All research projects must have IRB approval and the name of the approving IRB on their submission. **No case reports will be accepted.**
5. Students, Residents, and Fellows who contribute to the project may be included as co-authors with approval from PAGNY clinician.
6. Must be submitted in Word format for review. **No PDF files will be accepted.**
7. A brief biography of the contributing author(s) should be submitted as a supporting document.
8. No quality improvement projects to be submitted unless approved by an IRB.
9. All supporting documents must be submitted with abstracts by the deadline above. **Any abstract without the supporting documents will not be accepted.**
10. An email notification will be sent out to all participants on acceptance of the abstract for the annual event. No changes can be made once the abstract has been reviewed and accepted.
11. A brief phone call will be scheduled with the winners of the top-scoring abstracts to answer all oral presentation related queries before the event.